**AGENDA**

**Myerscough & Bilsborrow Parish Council**

**Clerk: Laura Bolton**

**Chairman: Cllr Bill Collinson**

**Vice Chairman: Cllr Dan Bolton**

**Email:** [clerk@myerscoughbandbilsborrow-pc.org.uk](mailto:clerk@myerscoughbandbilsborrow-pc.org.uk) **Tel: 07803631556/01995640833**

**Thursday 28th November at 7pm Bilsborrow Church**

**Public Participation**

1. **Apologies – Cllr Collinson, Cllr Bolton, Cllr Turner**
2. **Minutes of last meeting – to be checked and signed**
3. **Declarations of prejudicial interest in any of the agenda item interests and dispensations**
4. **Planning – Discuss and resolve on the Councils response to recent invitations to consult any applications received**

* Application 24/00604/FUL Installation of CCTV camera on 3m pole – agreed
* Application 24/00517/ADV Retrospective planning from Motor Trust UK – signage – Application permitted
* Application 24/00558/FUL – The Paddocks Garstang Road – change of use to domestic storage retrospective – pending consideration

Application 22/00612/OUTMAJ – land opposite Rockform. *Pending Consideration*

* *Application 23/01219/FULMAJ – Claughton on Brock Trade Park.*
* *Application Bridge Cottage, 905 Garstang Road*
* *Application 24/00940/FUL Proposed single storey flat roof nursery building (retrospective), Myerscough Hall Horticultural Unit*
* 24/00993/FUL – Land rear of Shepherds Farm 771 Garstang Road erection of 34 detached dwellings

1. **Finance**

*Review and approve payments due or paid from the Parish Council & War Memorial accounts and validate these.*

*Myerscough and Bilsborrow Community Account*

* Cheque 200353 Nurture grass cutting Oct £510.41
* Cheque 200354 Bannister Hall daffodil bulbs £237.00
* Cheque 200355 HMRC (to replace cheque 200345 as an error was made on cheque) employee tax Q2 £239.40
* Cheque 200356 Garstang Town Council Christmas light contribution £200
* Cheque 200357 Mark Cornforth lengthsmans wages Oct 24 £504

War Memorial Account:

* Cheque 100105 Malcolm Smith bugler £75 (cancelled due to incorrect name on cheque)
* Cheque 100106 Poulton Band £35.00
* Cheque 100107 Royal British Legion £186.50
* Cheque 100108 Kenneth Malcolm Smith replacement of cheque 100105 £75

*Cheques to be scrutinised & signed M&B Community Account*

* Cheque 200358 War Memorial Account Wreath £20
* Cheque 200359 Mark Cornforth Lengthsman Wages Nov 24 £522
* Cheque 200360 St Hildas church room rent Nov meeting £20
* Cheque 200361 Sam Hardman cutting back ‘No mans Land’ & work at recreation ground £312

*Review the accounts and complete a reconciliation of the accounts with the latest bank statements available.* *Chairman and Vice Chairman to sign and date.*

1. **Parish Council Policies – to be updated and adopted by Parish Council**

* Standing Orders
* Financial Regulations
* Code of conduct (moved to Jan meeting)
* Complaints Policy (moved to Jan meeting)
* Social Media Policy (moved to Jan meeting)

1. **NALC – Local Government Services Pay Agreement** **2024.** Clerks annual review of contract and pay.
2. **Fixed Asset Register** – confirmation and update record
3. **Parish Grass cutting**
4. **Bilsborrow Village Hall -** update from Cllr Bolton. Discussion about lengthsman duties.
5. **MUGA – update**

* Heads of term lease between School Trustees & Myerscough & Bilsborrow Parish Council
* Quotes from solicitors
* Climate Action Fund, The National Lottery Community Fund

1. **Bilsborrow Recreation ground**

* CCTV update, planning permission

1. **Kissing Gates in the Parish**
2. **Graffiti under bridge at Guys Thatched Hamlet**
3. **New benches at the Nature reserve – update**
4. **Best Kept Village Competition – reports**

* Parish Council Notice Board

1. **80th Year since VE Day – Garstang Town Council celebrations 8th May 2025**
2. **PROW and Biodiversity Grant 2025**
3. **Clerks report**
4. **Items for next agenda**

* Precept for 2025/26

**DATE OF NEXT MEETING Thursday 2nd January (TBC)**